

2021 PPP

FIRST OR SECOND DRAW

TERMS & CONDITIONS

- 1.00% interest rate with a 5-year maturity date
- No collateral or personal guarantees required
- Second PPP max loan amount: \$2,000,000 / First PPP max loan amount: \$10,000,000
- Borrower must apply for forgiveness according to the SBA guidelines and may not use more than 40% of the loan for non-payroll expenses

ELIGIBLE BUSINESSES *including but not limited to*

- Small businesses with 300 or fewer employees with one physical location*
- Nonprofit or Veteran organizations
- Small agricultural cooperatives that meet the SBA size standards
- Sole Proprietors, Self-employed Individuals or Independent Contractors
- Tribal business concerns
- **ADDED in Round 2**
501(c)(6)s, Destination Marketing Organizations (DMOs), Housing Cooperatives, Newspapers, Broadcasters, and Radio Stations

* Some exceptions apply for first draw applicants. All applicants must have been in business on February 15, 2020.

NON-ELIGIBLE BUSINESSES

- Publicly traded companies
- Entities involved in political and lobbying activities
- Entities affiliated with entities in the People's Republic of China
- Registrants under the Foreign Agents Registration Act
- Recipients of a Shuttered Venue Operator Grant
- Entities listed in 13 C.F.R. 120.110 and subsequent regulations except for entities from that regulation which have otherwise been made eligible by statute or guidance, and except for nonprofits and religious organization

FINANCIAL ELIGIBILITY

- **25% decrease in revenue** in any quarter of 2020 when compared to the same quarter in 2019. An annual comparison may be used and the borrower may choose 2019 or 2020 financials when determining loan amount.
 - Verification: quarterly financial statements, tax returns, or bank statements
 - If previous PPP borrower with BOC and using same 2019 financials for calculations, documents will not need to be resubmitted
- First draw PPP loan borrowers must have used the full amount of the loan to apply for a second draw

LOAN CALCULATOR AMOUNT

May use 2019 or 2020

2.5 times average monthly payroll

3.5 times average monthly payroll for NAICS code 72 borrowers

[Click here for more help with calculations](#)

FIRST DRAW
SECOND DRAW

ELIGIBLE PAYROLL COSTS FOR CALCULATING LOAN AMOUNT

- **Compensation to Employees** (whose principal place of residence is the United States):
 - salary, wages, commissions, or similar compensation
 - cash tips or the equivalent
 - payment for vacation, parental, family, medical, or sick leave
 - allowance for separation or dismissal
 - benefits: group health care or group life, disability, vision, or dental insurance, including insurance premiums and retirement
 - payment of state and local taxes assessed on compensation of employees
- **Independent Contractors or Sole Proprietors**
 - wages, commissions, income, or net earnings from self-employment, or similar compensation

NON-ELIGIBLE PAYROLL COSTS

- Compensation to employees residing outside the United States
- Compensation of an individual employee in excess of \$100,000
- Federal employment taxes imposed or withheld during the applicable period
 - employee's and employer's share of FICA (Federal Insurance Contributions Act)
 - Railroad Retirement Act taxes
 - income taxes required to be withheld from employees
 - qualified sick and family leave wages for which a credit is allowed under sections 7001 and 7003 of the Families First Coronavirus Response Act (Public Law 116-127)

ELIGIBLE EXPENSES

- Payroll, Rent, Covered Mortgage Interest and Utilities
- Covered operations: software, cloud computing, and other human resources and accounting needs
- Property damage costs from public disturbances occurring in 2020 and not covered by insurance
- Covered supplier costs
- Covered worker protection expenditures and personal protective equipment (PPE)



BANK

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